

Please do not leave this field blank.

Audit Engagement

Period Covered by Financial Statements: _____ Date of Financial Statements: _____

Yes No Were all prior year's fees (billed or unbilled) for professional services rendered paid before this report was released?

Date of Report: _____ Date Report Released: _____

Date the fee for the prior year's engagement was paid: _____

Key Data reported on by this office for this engagement:

Total Assets \$ _____
 Long-term Debt \$ _____
 Equity \$ _____
 Net Sales \$ _____
 Net Income \$ _____

Entity:

Proprietorship
 C-Corporation
 S-Corporation
 Partnership
 Other _____

The responsibility of this office involves reporting on:

- Financial Statements (single entity)
- Consolidated Financial Statements
- Subsidiary, Division or Branch
- Unaudited Interim Statements
- Loan Agreement Compliance Letters
- Limited Reviews
- Special Reports
- Other (explain) _____

Major Lines of Business: _____

Complex or troublesome areas: _____

Do not write below this line.

Engagement Code # _____ Date Engagement Review Performed _____

Reviewer _____ Approved _____ Date _____